



A Sigma Surveillance Company

Computer Recycling & Recovery Program

About our Commitment to the Environment:

At Sigma Surveillance & ITPD we are pleased to offer a comprehensive recycling and recovery program for our own branded electronic equipment and in many cases other electronic equipment we sell and service including but not limited to: PC's, Notebooks, Servers, Network Equipment, Printers, Drives, Boards, Wiring, DVR Systems, NVR Systems, Cameras, and more! We are very much entrenched in the belief that it is our individual and community responsibility to care for our Earth. We not only recycle our equipment but also participate in local "go green" initiatives w/ the City of Plano, where we are headquartered, for other recycling programs. To learn more contact us at jessica@sigmasurveillance.com and put on the subject line: "Details on 'Sigma Goes Green' Initiatives." We'll be glad to discuss it w/ you further.

Return a Sigma Branded System for Recycling:

If you are a client who owns a Mercury, G Series, B Series, L Series or Dali systems, please fill out the form on the following page to return your system at NO COST to you. We'll arrange a pick up from your location from one of our courier / freight companies, and contact you with the call tag and / or pick up number. All you'll have to do is write the Recycling number down on the box, so it can be routed properly. This will be provided to you as well upon your confirmation of receipt of your request form. Also please contact: wv@sigmasurveillance.com to learn more about our buy back programs for systems you will no longer be using, and get credits towards future purchases.

Return a Non-Sigma Branded System for Recycling:

If you own a non-Sigma branded product, but have procured it through us, you're in luck! We still offer our recycling program for those systems as well, in many cases. When filling out the recycling return request form on the following page just indicate the manufacturer and model number and whether the system is in working order so we can accommodate that request as well. We accept most major brands of electronic equipment. In some cases we can also offer a Buy Back on these systems as well towards your future purposes.

Return Address:

All of your electronic equipment eligible for recycling will be picked up and shipping paid for by Sigma ITPD, FOB Destination to:

Sigma Surveillance & ITPD
Attn: Recycling Program
1081 Ohio Drive Suite A
Plano, TX 75093

For more details or any questions you may have please feel free to contact us at:

jessica@sigmasurveillance.com
214-427-5559 phone
866- 223-8167 fax





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Recycling & Recovery Program Return Request Form:

Company / Contact Information:

Organization Name: _____

Contact Name: _____ Contact Title: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Mailing Address: _____

City _____ State _____ Zip _____

Equipment Information:

Equipment Description: _____

Model / Brand: _____ Part Number: _____

Reason for Return: _____

Qty to be returned: _____ (please use separate sheet for all different models)

Year Purchased: _____ Condition: _____

Place / Contact for Pick Up:

Mailing Address: _____

City _____ State _____ Zip _____

Contact Name: _____ Contact Title: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

For Internal Use Only:

Sigma Rep: _____

Eligible for Buy Back Program? Yes / No (circle one)

If No Provide Reason: _____

Return Authorization Number: _____ Call Tag #: _____

Date Approved: _____ Date of Pick Up: _____